

## Monitoring Barricades

Street closures should be monitored at all times. Locations with local access needs may require dedicated staffing at barricades. In other locations, monitoring can be assigned to roaming staff provided the barricades are checked regularly to ensure they remain set up correctly and staff can respond rapidly if needed to remove cones or barricades for emergency or paratransit vehicles, or to clear pedestrians from the emergency access lane.

Please provide your monitors with this general information to help them understand barricade requirements and their role/responsibility. They can also be a good resource to share general information about the event with the public – so providing them with material on the event, flyers or handouts, and making sure they are fully briefed is advised.

Unless otherwise specified, monitors are required and are key to keeping events safe and ensuring emergency and paratransit access is maintained. The key responsibilities of the monitors are to (1) check all barricade deployments regularly to ensure they remain set up correctly, and (2) respond rapidly if needed to remove cones or barricades for emergency or paratransit vehicles, managed required local access, or to clear pedestrians from the emergency access lane.

Monitors should be

- Eighteen (18) years of age or older.
- Physically capable of rapidly moving the barricades to allow access for emergency and paratransit vehicles.
- Equipped with identifying clothing. If the event will take place during times with limited daylight, reflective vests and flashlights should be provided.
- Preferably equipped with a whistle or air horn to assist with clearing emergency lane.
- Provided with a copy of and required to read this sheet. A copy of the event permit is also a good idea.
- Monitors should have picture ID while assisting.

Responsibilities

- Road closure barricades be monitored at all times.
- The number of monitors may be dictated by SFMTA based upon the size and traffic flow of the specific intersection/area. Typically, at least one (1) adult monitor is required at each barricade/road closure. For closures that do not require local access, monitoring by roving staff may be acceptable.
- Monitors must be prepared to move barricades out of the way for emergency or paratransit vehicle access throughout the event.
- Monitors will inform drivers of alternative routes, as needed.
- Monitors will NOT provide access to any vehicles without express permission from SFMTA or SFPD staff. Exception: emergency vehicles and official paratransit vehicles; vehicles which require access to off-street parking within the closure. Private vehicles should not be allowed in to park on the street, only to access off-street parking if necessary.
- Paratransit vehicles and vehicles requiring access to off-street parking must always be escorted through the closure area at a walking pace by event staff.
- Monitors shall not alter the barricade pattern without approval from SFMTA or SFPD personnel. The event coordinator/permittee is responsible for placing barricades, cones, and/or other approved items that comply with the conditions of use and requirements for street closure.